

Quaterly Update - Park Master Plan
Mai 20, 2025

Item	Timing	Type of Recommendations		Year	Update	Next Steps
1. Continue efforts to contract food and beverage services to outside providers. (F3)	Court Terme/ Short term	Operation / Operating	On Track	2024	Currently, the private business Viking's Den continues to operate the arena canteen during the ice-in season and provided sports bar services from January to April of this year.	Collaborate with Viking's Den to explore opportunities for expanding the canteen menu to better serve arena patrons and increase revenue during peak usage months. Assess potential uses of the community hall kitchenette for light catering, special event rentals, or partnership opportunities with local food entrepreneurs.
2. As needed, collaborate with the School Boards for municipal/community group access to school gyms. (F6)	Tous / all	Operation / Operating	On Track	2024, 2025	The Municipality currently benefits from a strong partnership with L'Académie de la Seigneurie, which allows for free community recreational pickleball two evenings per week during the school year—occasionally welcoming up to 35 participants per session.	Secure a renewed access agreement with L'Académie de la Seigneurie for the 2025–2026 school year to ensure continued delivery of recreational pickleball and other community programming. Gather feedback from current participants to identify additional programming opportunities that could be offered through the school partnership.
3. Consult residents to explore interest in and support for community garden locations. (PO26)	Court Terme/ Short term	Operation / Operating	On Track	2024	Staff are currently working with the Casselman Horticultural Club to assess community interest and gather input on potential garden sites.	Identify and evaluate potential garden locations on municipal or partner properties that offer accessibility, neighbourhood satisfaction, water access, and long-term viability. Prepare a vision and implementation plan based on community input, outlining goals, responsibilities, costs, and potential timelines. Seek Council endorsement once location is selected, with the support of local partners, to launch the first phase of the community garden initiative in 2025.
4. Approach groups to explore the feasibility of partnering on the installation of a community garden. (PO24)	Court Terme/ Short term	Operation / Operating	On Track	2025, 2026	The Horticultural Group of Casselman has committed to a hands-on role in driving this project forward, with overall management and oversight retained by the Municipal Recreation Department. The proposal, presented to Council on October 28th, has been approved.	Identify and evaluate potential garden locations on municipal or partner properties that offer accessibility, sunlight, water access, and long-term viability. Prepare a vision and implementation plan based on community input, outlining goals, responsibilities, costs, and potential timelines. Seek Council endorsement on site location once identified, with the support of local partners, to launch the first phase of the community garden initiative in 2025.
5. Develop a community garden policy (PO25)	Court Terme/ Short term	Étude / Study	Not Started	2026	Policy development has not yet commenced, as staff are prioritizing the selection of a suitable garden location and confirming community interest to ensure the policy reflects on-the-ground needs and long-term viability.	Once a pilot location is confirmed, begin drafting a community garden policy that outlines eligibility, maintenance responsibilities, seasonal timelines, and the framework for future site expansion.
6. Increase Shade and seating in existing parks (PO11)	Court Terme/ Short term	Capital	On Track	2025, 2026	Council previously approved a \$7,500 investment toward tree planting, which the Municipality committed to matching through a \$7,500 contribution—pending final confirmation from South Nation Conservation's grant program. The goal is to enhance shade coverage in four municipal parks. In addition, the Municipality successfully secured the Youth Leader Accessibility Grant for \$12,500 and will be installing four new wheelchair-accessible picnic tables in different parks during summer 2025.	Follow up with South Nation Conservation to confirm the status of the tree planting grant and coordinate tree delivery and planting locations. Proceed with installation of the four accessible picnic tables in identified parks, ensuring accessibility standards are met. Review and prioritize seating upgrades identified in the 2025 budget request, with a focus on high-traffic areas and underserved park spaces.
7. Develop a formal vandalism response and prevention strategy (PO17)	Court Terme/ Short term	Étude / Study	Not Started	2026	This initiative is still in the preliminary stages. Staff recognize the importance of a comprehensive approach and will be conducting further research into best practices, municipal case studies, and potential partnerships before drafting the strategy.	Undertake a review of vandalism prevention strategies used by comparable municipalities to inform the development of a policy tailored to Casselman's needs and facility types.
8. Publicly report vandalism incidents and consequences (PO18)	Court Terme/ Short term	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	This action has not yet been initiated. Staff plan to investigate various reporting methods—such as website updates, signage, or annual summaries—to determine the most effective and appropriate way to communicate incidents and outcomes to the public.	Research reporting practices in other municipalities and assess internal capacity to implement a consistent and transparent communication approach regarding vandalism incidents and consequences.
9. Meet with the Nation Municipality to explore the feasibility of installing a gated off-leash dog area. (PO23)	Court Terme/ Short term	Operation / Operating	Not Started	2025, 2026	An initial conversation was held with the Recreation Director of The Nation Municipality. While there was some hesitation due to the regulatory requirements associated with operating a dog park, there was openness to receiving more information regarding potential locations, shared responsibilities, and budget considerations.	Prepare and share a preliminary concept proposal outlining possible locations, estimated costs, operational models, and a framework for shared maintenance responsibilities to support further discussion with The Nation.
10. Deliver small-scale arts and culture programming within municipal parks (PE3)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Summer students have planned a series of recreational activities to be delivered in municipal parks throughout the season. Planned offerings include rock painting, a tie-dye workshop, and an outdoor movie night—all aimed at fostering creativity, community engagement, and park use.	Support the delivery and promotion of summer park programs by finalizing activity schedules, securing necessary supplies, and coordinating communications to maximize community participation.

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11. Assign priority to revenue generating programs according to ease of implementation (SD19)	Court Terme/ Short term	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Current rental practices occasionally present challenges, as municipal policy prioritizes community groups—often eligible for reduced or subsidized rates—over full-paying clients. This can result in lost revenue opportunities when paying renters are unable to access facilities already reserved under a subsidized agreement. Staff recognize the need to review and clarify the rental prioritization policy to better balance community access with financial sustainability."	Initiate a review of the facility rental prioritization policy to ensure alignment with both community access goals and revenue generation objectives, and to provide clearer direction when managing conflicting rental requests.
12. Create communications mechanisms for immediate and ongoing use (e.g., parks and recreation newsletter template, recreation-specific social media channels). (SD21)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Staff currently develop promotional flyers and event materials in-house, which are submitted to the municipal Communications Department for approval and posting on official platforms. Efforts are ongoing to encourage the creation of a dedicated municipal Instagram account to better engage younger audiences and broaden outreach.	Continue collaborating with the Communications Department to streamline the promotion process and explore the feasibility of expanding to additional platforms such as Instagram for targeted recreation engagement.
13. Consult with VIA Rail to explore opportunities to install a footbridge as a safe connection between Casselman's northwest neighbourhoods (P032)	Court Terme/ Short term	Operation / Operating	Not Started	2026	Progress is currently limited as staff continue efforts to identify and establish contact with the appropriate representative at VIA Rail to initiate preliminary discussions.	Continue outreach to VIA Rail to secure the appropriate contact and request an initial meeting to discuss feasibility, land access, and potential collaboration on future pedestrian connectivity solutions.
14. Develop an overarching facility allocation policy in conjunction with existing facility rental policies, with appropriate facility-specific sections, to provide consistent and equitable access to municipal facilities for existing groups, emerging new groups, and to ensure facilities are used as intended for programs. (SD17)	Court Terme/ Short term	Operation / Operating	Not Started	2026	This initiative has not yet been started. Staff recognize the importance of creating a clear, equitable framework for facility access and intend to begin foundational work in the coming months.	Conduct a review of current rental practices and comparable municipal allocation policies to inform the development of a unified and equitable facility allocation framework.
15. Institute revenue generating programs to help offset the costs of service provision.	Court Terme/ Short term	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	This action has not yet been initiated. Staff plan to research revenue-generating models and successful programming examples from other municipalities to help identify opportunities that align with Casselman's capacity, resources and community needs.	Conduct an environmental scan of revenue-generating recreation programs offered in comparable municipalities to identify feasible options for local implementation.
16. Provide opportunities for pick-up sports games at existing municipal facilities (PE8)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	A recreational drop-in schedule has been developed for July and August, offering one pick-up activity each evening. Programming will rotate between volleyball, pickleball, soccer, horseshoes, and pétanque, providing free, accessible, family-friendly play opportunities for residents.	Promote the summer pick-up schedule widely and monitor participation levels to assess interest and determine potential for extending or expanding the program into the fall.
17. Consider options to optimize the use of prime time ice and generate additional use/revenue during non-prime time at existing pad (F2)	Court Terme/ Short term	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Staff are exploring strategies to increase daytime ice usage by promoting rentals to local schools for physical education programs and retired player groups. Research is also underway to identify successful daytime ice programs offered at comparable arenas.	Reach out to regional arenas to gather examples of successful non-prime time programming and develop targeted outreach materials for schools, senior groups, and recreational leagues.
18. Recognizing the need for staff to do the work, consider promoting and scheduling the existing arena during ice-out season for entertainment, event purposes. (F4)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	The Municipality has already begun utilizing the arena's concrete slab during the off-season, with several events scheduled, including the Homes for Heroes fundraiser concert, a cadets' graduation ceremony, a Kung Fu martial arts competition, and Canada Day festivities.	Continue promoting the arena as a versatile year-round event venue and evaluate opportunities to attract additional rentals during the ice-out season, including trade shows, private events, and regional tournaments.
19. Continue to update and implement recreation asset management requirements as identified in Municipal Plans and through consultation with facility user groups. (F21)	Tous / all	Operation / Operating	On Track	2025	A Building Condition Assessment (BCA) has been completed for the J.R. Brisson Complex, and the final report is pending. In parallel, staff are actively assessing and cataloguing all municipal recreation assets to support the development of a comprehensive asset management plan that will include proposed levels of service, lifecycle strategies, and financial planning.	Review the BCA findings upon receipt and integrate the results into the broader asset management strategy, with a focus on prioritizing capital improvements and aligning with user group needs.
20. Consult youth in the Municipality on a desired park amenity such as a skatepark, bike park, ping pong tables, basketball court or performance space. (P033)	Court Terme/ Short term	Operation / Operating	Not Started	2026	Direct consultation with youth has not yet been initiated. For the time being, staff are relying on the existing data and public input collected through the Parks and Recreation Master Plan to guide short-term decision-making regarding youth-focused park amenities.	Identify opportunities for targeted youth engagement—such as school partnerships or pop-up surveys—to supplement Master Plan data and inform future planning phases.

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21. Take the lead in preparing paperwork and executing agreements to ease the administrative obstacles to engaging program/service providers, especially when dealing with individual program providers (SD10).	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Work on this initiative has not yet begun. Staff recognize the value of streamlining administrative processes to better support partnerships with independent instructors, artists, and facilitators.	Review and update existing forms and agreement templates to ensure they are clear, accessible, and suitable for engaging individual program providers efficiently and consistently.
22. Consider reciprocal promotions with neighboring municipalities (SD23)	Court Terme/ Short term	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	While no formal promotional exchange is currently in place, there is strong potential to collaborate with neighbouring municipalities to cross-promote community events, recreation programs, and tourism opportunities—enhancing regional visibility and attendance. Staff have recently compiled a contact list of recreation leads in surrounding municipalities to support future collaboration efforts."	Initiate outreach to regional recreation contacts (e.g., The Nation, Russell, Clarence-Rockland) to explore reciprocal promotion opportunities through social media, seasonal program guides, and community event listings.
23. Confirm future need for municipal sports fields by working with current program providers to monitor existing use of School Board facilities and determine unmet demand for specific uses such as soccer, football, lacrosse, etc. (F15)	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	The Municipality is actively using school board fields to support a wide range of recreational programming during the summer months. In addition, the Municipality is assisting the Catholic School Board with the installation of their outdoor fitness circuit, further strengthening the partnership and shared use of facilities. While current access is meeting demand, continued monitoring is needed to assess long-term field needs and identify potential gaps for emerging sports.	Collaborate with school partners and program providers to monitor field usage, waitlists, and space limitations over the summer season, and collect feedback to guide future planning for sports infrastructure.
24. Implement a short-duration programming model to pilot new programs and assess long-term program interest. (PE5)	Court Terme/ Short term	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Staff have begun testing short-term program offerings to evaluate community interest. A drop-in badminton program at L'Académie de la Seigneurie revealed stronger demand for pickleball, which has since been prioritized. A free drop-in board game night is now being held every Tuesday at CPEL, and through a ParticipACTION grant, the Municipality will be offering free fitness classes throughout June—hosted both indoors at the Comptoir Populaire Hall and outdoors at Parc des Aînés.	Continue monitoring participation levels and collecting feedback from attendees to determine which pilot programs have long-term potential and which may require adjustment or replacement.
25. Ensure agreements with clubs that use courts include designated weekly prime and non-prime, during which non-members can access the courts for casual use (SD11)	Court Terme/ Short term	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2026, 2034, 2032	Promotion and registration have recently launched for municipal pickleball and tennis court access. Staff are currently focused on raising community awareness of these recreational amenities and encouraging public use alongside club programming.	Develop clear court schedules that outline club usage and open public access times, and incorporate these terms into future user agreements to ensure fair and transparent availability for non-members.
26. Continue working with the Catholic and Public School Boards to provide facilities and programs to the community (SD5)	Moyen-Long / Medium-Long	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	The Municipality continues to collaborate actively with both school boards. Current initiatives include developing a baseball-specific maintenance and servicing agreement for baseball diamonds, assisting with the installation of an outdoor fitness circuit, and providing the community hall for a three-day student improvisation competition. The Municipality also benefits from the use of L'Académie de la Seigneurie's gymnasium to offer free recreational programming in exchange for ice time and is in discussions with the school to potentially establish a community garden on school grounds.	Finalize the maintenance agreement and continue exploring shared-use opportunities, including long-term recreational access, outdoor amenity development, and school-community program partnerships.
27. Investigate opportunities to collaborate with post-secondary schools in Ottawa to access academic expertise and facilitate student placements in parks and recreation in Casselman (SD7)	Court Terme/ Short term	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	he Municipality has registered the Recreation Department as an interested co-op employer with Algonquin College, La Cité, and Carleton University. While unpaid co-op placements present a valuable opportunity to support operations and mentorship, budget constraints currently limit the ability to accommodate paid placement positions.	Pursue unpaid co-op placements for the upcoming academic terms and continue to explore grant opportunities or funding partnerships that could support future paid placements in alignment with municipal needs.
28. Enter service agreements with non-municipal program providers for short-term use of facilities that the Municipality owns and/or operates (SD9)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	The Municipality is actively supporting a variety of non-municipal service providers through short-term and recurring facility use. The Casselman Pickleball Association operates leagues using municipal courts, while the Centre de santé communautaire de l'Estrie offers free fitness classes for residents aged 55+ twice weekly. Additional recurring uses include weekly AA meetings, DriveTest appointments twice a month, and a Service Canada outreach site operating on the first and third Wednesdays of each month at 750 Principale Street.	Review and formalize existing informal arrangements with service providers to ensure consistency, liability coverage, and clarity of terms through simple service agreements or memoranda of understanding.
29. Reach out to regional and provincial sport and recreation organizations to determine the potential to facilitate their use of facilities in Casselman to deliver programs to the community (SD6)	Court Terme/ Short term	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2026, 2034, 2032	The Municipality has begun outreach to Coaching Canada and other member organizations within the House of Sport to explore opportunities for hosting 'Try-It' days. These events would allow residents to engage with a variety of sports through introductory sessions delivered by provincial sport bodies.	Continue building relationships with provincial sport organizations and coordinate the logistics of pilot "Try-It" events, including facility availability, funding, and promotional support.

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30. Fully engage the Community Events Facilitation and Volunteer Mobilization Committee in supporting the Department in its work.	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	The Municipality has begun actively collaborating with the Committee, having supported the organization of recent initiatives such as the Seed Swap and Rain Barrel Fundraiser. The Committee is also playing a key role in the planning and community engagement aspects of the proposed community garden project.	Continue strengthening the Committee's involvement in upcoming events and initiatives, and explore opportunities to expand their role in volunteer coordination, outreach, and grassroots programming support.
31. Consult with volunteer recreation groups to confirm the type and extent of required assistance to sustain/grow their programs/events, and to inform development of the policy within the capacity of the Municipality to provide support.	Court Terme/ Short term	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Staff have engaged several volunteer-led groups to better understand their programming needs and support opportunities. This includes assisting Club 60 with a grant application to expand their offerings, consulting with Comptoir Populaire Deguire to identify desired recreational activities, coordinating with the Knights of Columbus to explore ways to support their monthly bingo nights, and working alongside the CRCVC to support events during the Christmas Festival.	Compile feedback from volunteer groups to identify common needs and resource gaps, and begin drafting a support framework or policy that outlines how the Municipality can assist within its capacity.
32. Develop an enhanced data base to inform recreation facilities and program planning to verify community service needs, monitor and evaluate the success of the service response, and incorporate results in subsequent planning activities.	Court Terme/ Short term	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2026, 2034, 2032	This initiative has not yet been started due to current limitations in time, technology, and staffing resources. While staff recognize the importance of centralized data to support evidence-based planning, implementation will require investment in digital tools and administrative capacity. If the proposed Recreation Coordinator position is approved in the 2026 budget, studies and systems of this nature could be implemented and maintained more effectively.	Explore low-cost interim solutions (e.g., spreadsheet tracking, basic survey tools) to begin collecting essential program data, while identifying scalable options for future technology integration.
33. Access the services of the corporate Communication Officer for timelimited tasks related to disseminating information and promoting the Department's assets and services (SD2)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Maintain a constant open line of communication with municipal communications team and provide them with information to posts for up coming events. Investigate Casselman Recreation FB Account.	
34. Document requests for regular or tournament ice use that cannot be accommodated to track unmet demand over the long term (F1)	Court Terme/ Short term	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Staff will create an internal spreadsheet to record and monitor all unaccommodated requests for ice time. This tool will help identify trends in unmet demand, support future scheduling decisions, and inform potential service expansion discussions.	Maintain and regularly review the tracking spreadsheet to assess patterns in demand, and use the data to support long-term planning and facility optimization.
35. Prepare and post an annual services 'Year-in-review' that summarizes and informs the community about the Municipality's achievements in parks and recreations (SD24)	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	This initiative is in the early planning stage. Staff are currently exploring what the year-in-review format should include and identifying the most effective methods for communicating it to residents—such as a visual report, infographic, or social media series.	Develop a draft outline for the Year-in-Review, highlighting key achievements, program participation, facility improvements, and community impact, and consult with the Communications Department on layout, branding, and distribution strategies.
36. Explore opportunities to develop intergenerational programming (PE9)	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Initial efforts focused on connecting youth and seniors through activities such as card games, baking, technology workshops, and story time. While Club 60 has opted to maintain its independent programming, opportunities remain strong through partnerships with local retirement residences. As a short-term goal, staff will focus on promoting the existing Crochet and Knitting Club to encourage multi-generational participation and build momentum for future programming.	Promote the Crochet and Knitting Club across various age groups as a low-barrier, welcoming starting point for intergenerational engagement, while continuing conversations with retirement residences to explore future program partnerships.
37. Focus on use of the municipal gym for program development suitable to the space (F5)	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2026, 2034, 2032	While the municipal gym is an older and limited facility, it remains a valuable asset for select uses. In the winter months, it is regularly used by residents participating in the private pickleball league. Outside of that, tenants such as CAPRAC, CSEPR, and Kawabunga occasionally reserve the space to accommodate events that exceed the capacity of their office areas.	Evaluate the current condition and limitations of the gym to identify low-impact, space-appropriate programming opportunities that can complement tenant use and maximize community benefit.
38. Over time and based on functional building assessments and program development/coordination, renew/enter new lease agreements to reflect optimal use of existing facilities/spaces. (SD8)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	The facility at 750 Principale is currently operating at full capacity, with no additional spaces available for rent. Staff are maintaining a list of interested prospective tenants to ensure timely follow-up and consideration should a space become available in the future.	Continue monitoring tenant needs and space utilization, and ensure lease agreements are updated over time to reflect current usage, municipal priorities, and the long-term vision for facility optimization.
39. When possible in new subdivisions, combine parklands parcels to create larger parks.	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2026, 2034, 2032	Staff will be working in collaboration with the Urban Planning and Finance Departments to establish parameters and guidelines for parkland dedication in new developments. While final land decisions rest with Planning, efforts will focus on using reserved parkland as efficiently as possible to support the development of larger, more functional community spaces.	Collaborate with internal departments to align development guidelines with the Municipality's goal of maximizing recreational value and accessibility within new subdivisions.

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40. Continue making required accessibility upgrades to parks to meet Accessibility for Ontarians with Disabilities Act (AODA) standards (PO10)	Tous / all	Capital	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Recent upgrades include the installation of a raised accessible sand play structure and four new wheelchair-accessible picnic tables across municipal parks. Moving forward, all new park developments will be designed in accordance with AODA standards to ensure accessibility and inclusivity for all residents.	Identify remaining accessibility gaps in existing parks and develop a phased plan to address them, while ensuring that future upgrades and new installations fully align with AODA requirements.
41. Agreements to provide municipally owned facilities on non-municipally owned lands should include an option for the Municipality to purchase the relevant portion of the property at the end of the term. (SD12)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	This recommendation will be taken into consideration should such a situation arise in the future. No applicable agreements are currently in place.	Ensure this clause is reviewed and discussed during future negotiations involving municipal investments on third-party lands, to protect long-term public interests and asset security.
42. Ensure new parks and open spaces have sufficient shade and seating. (PO12)	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2026, 2034, 2032	Shade and seating will be intentionally incorporated into all future park planning and design. These elements will be included in project scopes and reflected in associated budgets to ensure comfort, accessibility, and long-term usability of new park spaces.	Integrate shade and seating considerations into all new park development templates and capital planning documents to ensure consistent inclusion from concept to construction.
43. Ensure future Community Parks include a drinking water source (PO14)	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2026, 2034, 2032	This is an important consideration that will be incorporated into park planning where feasible. While access to potable water may not be possible in the initial development phase—depending on proximity to existing infrastructure—it will remain a priority for inclusion if site conditions and budget allow.	Evaluate potable water access early in the design phase of new parks and include drinking water infrastructure as a preferred element in cost and feasibility assessments.
44. Ensure new community Parks have an accessible washroom or portalet. (PO16)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	From May to September, all municipal parks and baseball diamonds are equipped with wheelchair-accessible portable toilets, ensuring basic seasonal access across recreational spaces. Le Parc des Aînés is currently the only exception; however, three separate groups have submitted requests for a portable toilet to be placed at that location for the upcoming summer season.	Review seasonal servicing and placement plans to accommodate the request for Le Parc des Aînés and ensure future park designs include accessible washroom facilities where feasible.
45. Ensure new residential developments incorporate adequate parkland and ensure new parks are connected by pedestrian trails or pathways to existing parks, trails and amenities. (PO5)	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2026, 2034, 2032	While final decisions rest with Planning and development approvals, Parks and Recreation will continue to collaborate closely with the Urban Planner and developers to advocate for well-connected parkland in all new subdivisions. Staff will work within existing policies and development frameworks to encourage thoughtful design that supports recreation, walkability, and community connectivity.	Participate in development review processes to provide input on parkland layout and connectivity, and encourage the integration of trails, sidewalks, or multi-use paths that link new parks with the broader recreational network.
46. Incorporate and designate sufficient secure storage for all users in any future facility development or renovations, while establishing limits to assigned spaces (F22).	Tous / all	Capital	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Currently, all full-time renters at Centre Paul-Émile Lévesque and 750 Principale have designated storage areas or closets that are secured and accessible only to them. At the J.R. Brisson Arena, groups such as Minor Hockey, the Vikings, and the Figure Skating Club also maintain their own locked storage units. However, overall municipal storage capacity remains limited across all buildings. Future facility developments or upgrades will include clearly designated storage—either through interior closets or exterior shed structures—with assigned access limits to ensure equitable use. Designated, secure storage of sufficient size is particularly important in shared spaces.	Assess current and anticipated storage needs across user groups to inform space planning in future renovations or facility designs, while establishing clear usage guidelines.
47. Develop a public art policy and work with the community to design and install public art pieces in municipal spaces (PO6)	Tous / all	Capital, Étude / Study	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2026, 2034, 2032	hile a formal public art policy has not yet been established, the Municipality has begun supporting community-driven art initiatives. An indoor art gallery has been installed in the hall outside the CAPRAC office, which is managed in collaboration with their team. In addition, the Municipality is working with a group supported by Patrimoine Canada to develop a mural created by local children, to be installed at Bird's Eye View Park in Casselman.	Begin drafting a public art policy that outlines criteria for selection, maintenance, community involvement, and placement, using current initiatives as early models of success.
48. Monitor and track ball diamond use to verify demand over time (F14).	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	The Recreation Department currently manages all bookings and rentals of the municipal ball diamonds. During the school year, daytime use is allocated to local schools, while evenings are largely occupied by long-standing men's leagues and youth sports organizations. As a result, there is very limited availability for additional external rentals, highlighting high ongoing demand.	Continue tracking diamond usage across all user groups to assess capacity limits, identify scheduling conflicts, and support future decisions related to field expansion, maintenance, or reallocation.
49. Conduct project program or other topic-specific planning sessions with other providers, as required (SD27)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	The Municipality currently collaborates with several non-municipal agencies to deliver community recreation services. As partnerships and program offerings continue to expand, there is growing value in coordinating efforts through joint planning sessions. These sessions—whether project-specific or broader service discussions—will help ensure a comprehensive, integrated approach to recreation delivery across the community.	Establish a process to facilitate at least one annual planning session with all key service providers, and supplement with smaller, topic-specific meetings as needed to support capital planning, shared programming, and responsive community service development.

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50. Take the lead in developing and implementing regularly occurring joint services planning sessions with all key non-municipal providers. (SD26)	Tous / all	Operation / Operating	On Track	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	The Municipality is positioned to take a leadership role in coordinating joint planning efforts with non-municipal partners to support a more integrated, community-wide approach to recreation and community services. While a formal joint planning structure has not yet been implemented, staff actively welcome and support organizations that express interest in collaborating. For example, the Municipality is currently working with the non-profit PLDC (Promotion de Leadership pour le Développement Communautaire) to explore opportunities that promote inclusion, multiculturalism, and leadership development among Francophone immigrants in Casselman.	Develop a consistent process to identify, welcome, and engage new and existing service providers, and begin planning an annual joint service coordination session to strengthen communication, planning, and impact across all providers.
51. Develop an equipment lending initiative.	Court Terme/ Short term	Operation / Operating, Capital	Not Started	2026	A free ice skate lending program is already in place and successfully operating. The intent was to expand this initiative to include equipment for pick-up sports such as boccia ball, horseshoes, volleyball, and basketball—paired with either a drop-in or online reservation system. While this broader lending model was proposed in the 2025 budget, it was not approved. Staff continue to promote casual sport opportunities and remain committed to implementing a lending system as resources become available.	Explore alternative funding opportunities, donations, or partnerships to pilot a small-scale version of the lending program, and continue advocating for its inclusion in future budgets.
52. Once the two new pickleball courts on the Catholic High School property are fully operating, monitor the use of all pickleball facilities in Casselman, as well as unmet demand, to confirm use levels and the point additional courts should be built. (F11)	Tous / all		On Track	2026	With the addition of two new courts on school property, monitoring participation levels across all municipal and partnered pickleball facilities will become increasingly important. To support this, staff intend to propose the purchase of a participation counter in the 2026 budget to help gather accurate usage data and identify potential demand for future court expansion.	Submit a 2026 budget proposal for a participation tracking system and begin informal monitoring of pickleball court use to establish preliminary trends.
53. Conduct a service pricing study as the basis for setting recreation services fees in relation to cost recovery targets, and to inform a pricing policy, while maintaining affordable access (SD13)	Court Terme/ Short term		Not Started	2026	This initiative is recognized as a valuable step toward creating a balanced, transparent pricing framework that aligns with both cost recovery and community affordability goals. However, conducting a comprehensive pricing analysis will require additional staffing or consulting resources to complete effectively.	Identify potential funding sources or internal capacity to support the development of a service pricing study and begin collecting baseline data on current program costs, participation, and revenue trends.
54. Add a full-time Recreation and Leisure Services Coordinator and revise the existing part-time Operators Supervisor position to a full-time Senior Operator/Physical Resources Agent, to be supported by an additional full-time operator (SD1)	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2026, 2034, 2032	This staffing restructure represents the most critical recommendation being proposed for the 2026 budget season. The addition of a Recreation and Leisure Services Coordinator will significantly enhance program development, volunteer management, and community engagement capacity. Simultaneously, adding a third full-time Operator will provide much-needed support to address growing facility maintenance and operations demands.	Develop and present a detailed justification for inclusion in the 2026 budget, highlighting operational needs, service growth, risk management, and alignment with long-term strategic priorities.
55. Create a digital biannual Recreation Guide and consider further developing it into a Community Guide for print publication (SD22)	Court Terme/ Short term	Operation / Operating	Not Started	2026	The concept of a comprehensive Recreation and Community Guide is strongly supported as a way to centralize and promote information about parks, recreation, tourism, volunteer opportunities, and local service providers. The guide would serve as a 'one-stop-shop' for residents and visitors, with input from volunteer groups, arts and culture organizations, and satellite program partners. However, the development and maintenance of such a guide would require additional staff time and dedicated budget for content coordination, design, and potential print distribution.	Evaluate resource needs and potential partnerships to begin outlining the scope and structure of a pilot digital guide, with the long-term goal of transitioning to a regularly issued community-wide publication.
56. Partner with community members/groups to develop French conversation circles for English-speaking residents (PE2)	Tous / all	Operation / Operating	Not Started	2026	This initiative has not yet been launched, but there is strong interest in exploring ways to support language learning and community integration. Staff plan to begin by reaching out to local organizations—such as the public library, cultural groups, and schools—to explore partnership opportunities. One potential partner is Moi J'apprends, located at 750 Principale, who may already offer relevant programming the Municipality can help promote or integrate into a broader initiative. Introductory meet-and-greet sessions may be organized to assess interest and build a core group of participants.	Initiate outreach to potential partners, starting with Moi J'apprends, to explore collaboration opportunities and determine if an existing or co-developed French conversation circle can be launched as a pilot program.
57. Pilot vandalism solutions such as a community art board/wall and park ambassador program (PO19)	Court Terme/ Short term	Capital	Not Started	2026	This initiative has not yet been initiated. However, staff recognize the potential value of community-driven strategies—such as interactive art installations or peer-led park ambassador programs—to help reduce vandalism, encourage stewardship, and promote pride in public spaces.	Identify a pilot location and begin informal discussions with local schools, service clubs, or youth organizations to explore interest in co-developing a community-led vandalism prevention initiative.

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58. Develop a community group affiliation policy to provide clarity and consistency in terms of the range of support services available to all volunteer groups and what they must do to be eligible to be, and remain, affiliated (SD14)	Court Terme/ Short term	Operation / Operating	Not Started	2026	This policy has not yet been developed. Given the diversity of community groups in Casselman—each with different structures, needs, and levels of involvement—staff plan to review models from other municipalities to better understand how affiliation frameworks can be adapted to suit a wide range of volunteer organizations.	Research affiliation policies in similar-sized municipalities and begin drafting a flexible framework that outlines eligibility, available support, responsibilities, and expectations for affiliated groups.
59. Adopt a formal Parks and Open Space Classification System (PO1)	Court Terme/ Short term	Operation / Operating	Not Started	2026	This initiative has not yet been started. A classification system—such as identifying community parks, local parks, and natural or conservation areas—will help improve parkland equity, guide the appropriate supply and distribution of parks, and encourage the acquisition of quality parkland parcels during development. Staff plan to review classification models used by other municipalities to inform a tailored system that reflects Casselman's scale and growth patterns.	Conduct a scan of park typology frameworks from comparable municipalities and begin drafting a classification system that clearly defines park types, functions, and target service areas to support long-term planning and development review.
60. Work with the Catholic School Board to determine the potential to locate future tennis courts on school lands for shared use (F7)	Tous / all	Operation / Operating	Not Started	2026	This step will not be initiated until funding has been secured for the construction of the two proposed new tennis courts. Once financial support is confirmed, staff will engage the Catholic School Board to explore the feasibility of a shared-use agreement for school land.	Focus on securing capital funding for the tennis court project, after which site evaluation and discussions with the School Board can proceed.
61. Approach municipalities with indoor pools that Casselman residents use to investigate opportunities to better facilitate access (F18)	Court Terme/ Short term	Operation / Operating	Not Started	2026	At this time, there are no nearby indoor aquatic facilities available to partner with. Residents must travel to Ottawa/Hawksbury/Cornwall to access indoor pools. Staff are monitoring the development of a new pool facility in Embrun/Russell and may explore partnership opportunities once construction is complete and public access details are confirmed.	Stay informed on the progress of the Embrun/Russell indoor pool project and assess potential collaboration options—such as group access, transportation support, or program partnerships—once the facility is operational.
62. Develop a signage and wayfinding strategy (PO8)	Court Terme/ Short term	Étude / Study	Not Started	2026	A formal wayfinding strategy has not yet been initiated. Completing this study will require hiring an external consultant, as the Municipality does not currently have the internal capacity or resources to undertake this work. Given the estimated cost of \$30,000, securing funding for the study may be challenging. Staff recommend exploring the possibility of redirecting future funds directly toward phased implementation of signage where most needed, while continuing to seek opportunities to support the development of a full strategy over time.	Explore grant opportunities or phased funding models to support the hiring of an external consultant and prioritize high-traffic areas for early signage improvements while a full strategy is developed.
63. Encourage self-directed and community-led programming at the new Bird's Eye View Park (Sentier Brisson). (PE6)	Tous / all	Operation / Operating	Not Started	2026	The first phase of construction for Bird's Eye View Park is expected to begin this summer. Staff recognize the future potential for self-directed and community-led programming in this space; however, partnerships and activation efforts will only begin once a section of the park is complete and open for public use.	Monitor construction progress and begin identifying potential community partners—such as local wellness instructors, schools, or volunteer groups—to explore low-cost, community-driven programming options for future implementation.
64. Install consistent signage in all municipal parks and facilities (PO9)	Tous / all	Capital	Not Started	2030, 2028, 2031, 2029, 2027, 2032	This initiative is anticipated to follow the completion of the broader wayfinding strategy. Staff will coordinate with the Communications Department to ensure all signage aligns with municipal branding, logo guidelines, and bilingual requirements. Implementation will be subject to available funding and may be completed in phases based on park visibility and usage.	Work with the Communications Department to develop bilingual signage templates that meet brand standards, and identify funding opportunities to support phased signage installation across municipal sites.
65. Add drinking water fountains to Richelieu Park and Park for the Elderly (PO13)	Court Terme/ Short term	Capital	Not Started	2027	Staff have identified infrastructure needs and cost estimates for both locations. At Richelieu Park, the plan is to replace or upgrade the existing indoor water fountain located in the washroom/change room building at an estimated cost of \$5,000. For Parc des Aînés, the installation of an outdoor drinking fountain is projected to cost approximately \$15,000, including the unit itself (\$5,000) and the required plumbing, excavation, and connection to a potable water source. Implementation is subject to available funding.	Include both fountain projects in future capital budget planning and explore grant or partnership opportunities to help offset installation costs, particularly at Parc des Aînés.
66. Work with local groups to hold an outdoor community potluck event focused on bringing together old and new residents to share a meal (PE1)	Court Terme/ Short term	Operation / Operating	Not Started	2027	Due to food safety and public health requirements surrounding potluck-style events, staff are proposing a community picnic as an alternative. The Mobilization Committee is currently planning to host a community picnic this September at the Comptoir Populaire Deguire Hall, aimed at fostering connection between long-time and newer residents in a safe and welcoming setting.	Support the Mobilization Committee in finalizing event logistics and explore opportunities to include community-led activities, music, or storytelling to enhance the sense of belonging and inclusion.

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67. Consider adding small craft storage lockers (PO28)	Court Terme/ Short term	Capital	Not Started	2027	This initiative is in the exploratory stage. Staff will work with the South Nation Conservation Authority to assess feasible locations for small craft storage along municipal shoreline areas. To help inform the approach, staff will also review examples from other municipalities that have implemented similar storage solutions for kayaks, paddleboards, and other small watercraft.	Engage with South Nation Conservation Authority to evaluate site suitability and environmental considerations, and compile best practices from comparable shoreline municipalities to guide potential design and implementation.
68. Install outdoor fitness equipment in at least one municipal park such as Park for the Elderly, Optimist Park, or the park across the street from L'Académie de la Seigneurie School (PO20)	Court Terme/ Short term	Capital	Not Started	2028	The Catholic School Board has secured independent funding to install outdoor fitness equipment on its own property. As for the green space across from L'Académie de la Seigneurie, surrounding residents have voiced strong opposition to any development in that location. As a result, staff will focus on exploring installation options in Parc des Aînés and Optimist Park, subject to the availability of funding.	Assess potential locations and costs for fitness equipment at Parc des Aînés and Optimist Park, and explore funding opportunities through grants or partnerships to support implementation.
69. Develop a small craft rental/lending program (PO29)	Court Terme/ Short term	Operation / Operating	Not Started	2028	This initiative is in the early exploratory phase. Staff will consult with the South Nation Conservation Authority to assess the feasibility of offering a small craft rental or lending program within Casselman's waterways. Research into similar programs in other municipalities will help guide the model, operational requirements, and liability considerations. Implementation will be dependent on securing appropriate funding and identifying a safe, accessible launch location.	Initiate discussions with the South Nation Conservation Authority and begin compiling examples of successful municipal small craft programs to inform a proposal and funding strategy.
70. Create and adopt a parkland dedication by-law and cash-in-lieu of parkland policy (PO3)	Court Terme/ Short term	Operation / Operating	Not Started	2028	This initiative has not yet been started. The by-law will formally establish the entire Municipality as an area where either parkland dedication or cash-in-lieu of parkland will be required as a condition of development or redevelopment, in accordance with the Planning Act. Staff will begin by reviewing parkland dedication by-laws from other municipalities to inform a tailored policy that reflects Casselman's scale, land needs, and growth patterns. This by-law will also replace the outdated cash-in-lieu reference currently found in the general User Fee By-law.	Work with the Planning Department to gather and review sample by-laws from similar-sized municipalities and begin outlining a local framework for Casselman. Once the new Parkland Dedication By-law is adopted, amend the existing User Fee By-law to remove the outdated CIL fee and ensure compliance with legislative requirements.
71. Amend the municipal User Fee By Law 2018-083 to remove the fee of cash-in-lieu of parkland (PO2)	Court Terme/ Short term	Operation / Operating	Not Started	2026	This amendment will be completed following the adoption of a formal Parkland Dedication By-law under the Planning Act. As the cash-in-lieu (CIL) of parkland contribution must be governed by a dedicated policy framework, it is no longer appropriate for the fee to remain listed in the general User Fee By-law. The removal of this fee from By-law 2018-083 will ensure consistency with future parkland policies and alignment with legislative best practices.	Finalize the new Parkland Dedication By-law (PO3) and, once adopted, bring forward a formal amendment to By-law 2018-083 to remove the cash-in-lieu fee reference and avoid duplication across municipal policies.
72. Develop an event policy to guide the Municipality's support to providers for and management of, community-oriented and visitor-attractive events (SD16)		Operation / Operating	On Track	2029	Review other municipalities policies.	
73. Work with the South Nation Conservation Authority to install an accessible smart craft put-in/out in Nation Park (PO27)	Court Terme/ Short term	Capital	Not Started	2029	This initiative aligns with ongoing efforts to improve accessible access to local waterways. Staff will collaborate with the South Nation Conservation Authority (SNCA) to explore the feasibility, design, and installation of a universally accessible smart craft launch system at Nation Park. The project is estimated to cost approximately \$20,000 and will be dependent on available funding.	Initiate discussions with SNCA to evaluate site conditions, accessibility standards, and identify potential funding sources to support the installation of the accessible put-in/out structure.
74. Consider the possible future need for Department staff capacity to build communications, promotion and event provision functions (SD4)	Moyen-Long / Medium-Long	Operation / Operating	Not Started	2026	Staff recognize the growing need for dedicated communications and promotional capacity within the Recreation Department. If the proposed Recreation Coordinator position is approved in the 2026 budget, this role will take on responsibility for enhancing promotional efforts, exploring new outreach strategies—including the potential use of Instagram or a separate Recreation Department communications page—and expanding the visibility of programs and events across all age groups.	Include communications and outreach responsibilities in the 2026 Recreation Coordinator job description, and continue exploring multi-platform strategies to engage diverse generations and strengthen community awareness.
75. Plan for a total of six co-located pickleball/tennis courts on the school property, with four more to be added in upcoming years, to support club and tournament activity (F12)	Moyen / Medium	Capital	Not Started	2030	The long-term vision includes the development of six pickleball/tennis courts co-located on school property to accommodate increased community use, club growth, and potential tournament hosting. In February 2025, the Municipality applied for a Trillium Foundation grant to support the construction of two new courts, still awaiting a response. The estimated cost for two fully fenced and surfaced courts—whether for pickleball or tennis—is a minimum of \$350,000. Given the financial scale, court development will be phased over the next 10 years, pending funding availability.	Continue pursuing external funding opportunities and partnerships to support phased construction, and work closely with the school board to ensure alignment on shared-use expectations and long-term planning.

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76. Provide four new tennis courts to support the Casselman Tennis Club and future growth in sport and remove the JR Brisson Courts. (F8)	Court Terme/ Short term	Capital	Not Started	2030	The Municipality plans to phase out the aging courts at the J.R. Brisson Complex and develop four new tennis courts to meet the needs of the Casselman Tennis Club and accommodate future growth in tennis participation. In February 2025, a Trillium Foundation grant application was submitted to fund the construction of two new courts. The estimated cost for two fully fenced, regulation courts is approximately \$350,000. Due to the high cost, the project will be phased over the next 10 years, subject to funding availability.	Await confirmation on the Trillium Foundation grant application for \$250,000, which will determine the feasibility and timeline for the first phase of court construction.
77. Monitor use of the new courts once they are operating and replace the two existing courts if needed (F9).	Moyen / Medium	Capital	Not Started	2030	If the Municipality is successful in securing the Trillium Foundation grant and new courts are constructed, staff will prioritize promoting the new facilities and monitoring usage levels. This will include budgeting for a participation counter to collect accurate data. The decision to replace the two existing courts at the J.R. Brisson Complex will be informed by future demand and condition assessments.	Pending grant approval and court construction, budget for a usage counter and track participation to support long-term planning for court replacement and additional facility needs.
78. Assess potential to reuse existing lights at the JR Brisson courts at the new facility (F10)	Court Terme/ Short term	Operation / Operating	Not Started	2030	Once the new tennis courts are constructed or relocated, staff will assess the condition of the existing exterior lights at the J.R. Brisson Complex to determine whether they can be reused. However, depending on the project timeline and funding availability, the lights may be nearing the end of their useful life and may no longer be viable for relocation.	Include an assessment of the existing lights in future project planning, and determine whether refurbishment or replacement is the most cost-effective and sustainable option once the court relocation is underway.
79. Work with developers to explore the feasibility of integrating an off-leash dog area within new parkland, with a focus on areas with natural heritage features that may not require fencing (PO22)	Court - moyen / Short - Medium	Operation / Operating	Not Started	2030	he primary challenge with this initiative is the lack of suitable municipal land currently available for an off-leash dog area. As a first step, staff will focus on identifying potential locations—either through future parkland dedication, land acquisition, or surplus space within existing or planned developments.	Work with the Planning Department and developers to identify potential future parkland that could accommodate an off-leash dog area, and assess whether natural features or low-impact fencing could support a phased implementation.
80. Prepare a strategic long-term plan to integrate the facilities and spaces at the Paul-Emile Lévesque Centre (CPEL) and 750 Principale Street in a wellness hub (F16)	Moyen / Medium	Étude / Study	Not Started	2030	This initiative represents a long-term vision that would involve coordination with multiple organizations, user groups, and tenants. Given the evolving nature of community needs and some uncertainty regarding the future use and condition of some facilities, this planning work will require further consultation, feasibility assessment, and timing alignment with broader municipal and regional priorities.	Monitor facility use, stakeholder needs, and capital planning timelines to determine when it is appropriate to initiate a more detailed strategic planning process for potential integration into a future wellness hub.
81. Install an accessible washroom or portalet in Park for the Elderly (PO15)	Moyen / Medium	Capital	Not Started	2030	This initiative is strongly supported and has already received requests from three separate user groups this season. Due to site conditions—including a slope in the park area—any portable toilet placement would need to be located curbside to ensure accessibility, stability and cleaning access. Staff aim to install a wheelchair-accessible portalet this year, subject to confirming placement. A permanent accessible washroom facility at this location is estimated to cost approximately \$100,000 and would require dedicated capital funding.	Find in the operating budget and coordinate with service providers to place a curbside accessible portalet at Parc des Aînés for the current season, while exploring grant opportunities or capital planning options to support the construction of a permanent washroom facility.
82. Develop an Active Transportation Master Plan	Court Terme/ Short term		Not Started	2030	This plan would provide long-term guidance on the development of human-powered transportation options in Casselman, including walking, cycling, in-line skating, skateboarding, skiing, and canoeing. It would also explore connectivity through trails, sidewalks, street linkages, and walking paths within parks. The initiative is recognized as an important step in promoting healthy, sustainable, and accessible mobility. However, the development of a comprehensive Active Transportation Master Plan would require external expertise, with a projected cost of approximately \$60,000. As such, this project may need to be moved to a long-term objective, pending the identification of appropriate funding.	Explore external grant opportunities and regional partnerships that could support the development of the plan, while continuing to integrate active transportation principles into park and trail upgrades where feasible in the interim.
83. Plan to include outdoor fitness equipment in future parkland as part of the Casselman Development Subdivision (PO21)	Court - moyen / Short - Medium	Operation / Operating	Not Started	2030	This is a highly supported initiative and will be integrated into future park planning within new subdivisions. Staff intend to fund these installations through Development Charges (DCs), as the cost of a single piece of outdoor fitness equipment—with installation—can range from \$10,000 to \$20,000. Including fitness elements in new parkland will support active living and make recreational spaces more inclusive for all age groups.	Coordinate with Planning and Finance Departments to ensure outdoor fitness equipment is included in future parkland development plans and captured in DC-eligible capital forecasting.

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84. Develop a Skate Park (PO31)	Moyen / Medium	Capital	Not Started	2030	This initiative is strongly supported as a way to provide youth with a dedicated, active recreation space. The first step will be identifying a suitable location that balances accessibility, visibility, and minimal disruption to nearby residents. The estimated cost for a professionally designed and constructed skate park is significant, so securing dedicated funding will be essential before moving forward.	Begin site exploration and gather community input to help identify a potential location, while researching funding opportunities, grants, and partnerships to support project development.
85. Possible future provision of a field house should be established through a feasibility study that establishes evidence of local need and unmet demand for another facility to serve the regional market, and anticipated capital and operating costs, considering the potential to partner with either of the School Boards to redevelop one of the existing secondary school track and field combinations. (F20)	Moyen / Medium	Étude / Study	Not Started	2031	This is a long-term initiative that would require a comprehensive feasibility study to evaluate community need, potential usage, and financial sustainability. A major factor will be identifying a suitable location and exploring the possibility of a shared space agreement with one of the local School Boards to redevelop an existing track and field site. The decision to undertake a detailed feasibility study in the future should be based on evidence gathered through monitoring current facility usage and regional demand. Although population growth may occur, it is unlikely that Casselman-based use alone would justify the expense of a domed field house. Partnering with a School Board in a joint development initiative to redevelop an existing secondary school track and field complex could enhance project feasibility by sharing capital costs and operational responsibilities. However, any resulting facility would be subject to a shared-use agreement with the school, and limited access during academic hours may reduce its weekday programming capacity for municipal recreational use.	Gauge community and regional interest and explore potential funding sources to assess whether there is sufficient support to initiate a feasibility study for a joint-use indoor field facility.
86. Consider designating a specific municipal park such as Park for the Elderly for arts and culture programming (PE4)	Moyen / Medium	Operation / Operating	Not Started	2031	While Parc des Aînés was initially considered, Bird's Eye View Park, located near Sentier Brisson, has now been identified as the primary location for future arts and culture programming. This park will serve as a creative community space for mural projects, outdoor performances, art installations, and youth engagement initiatives.	Continue integrating arts-based elements into the development of Bird's Eye View Park, and explore partnerships with local artists, schools, and cultural groups to activate the space as Casselman's designated arts park.
87. Develop a Park/Facility Naming Policy that aligns with current practices discussed in the Plan (SD20)	Moyen / Medium	Operation / Operating	Not Started	2031	This initiative has not yet been started. Staff plan to review naming policies and best practices from other municipalities to guide the development of a consistent and transparent framework for naming parks and facilities. The policy will aim to reflect community values, ensure equitable recognition, and align with the Municipality's broader communication and heritage objectives.	Conduct a scan of park and facility naming policies from comparable municipalities and begin drafting a framework that outlines criteria, approval processes, and opportunities for community input.
88. Explore installing a small craft launch on the north side of the river, west of principale St. (PO30)	Long	Capital	Not Started	2034	This initiative is in the early exploratory phase. Staff will connect with the South Nation Conservation Authority to determine land ownership, shoreline regulations, and site feasibility. It will be important to ensure any development respects environmental guidelines and avoids encroachment. Staff will also review similar installations in other municipalities to help guide potential design and implementation strategies.	Engage with South Nation Conservation to assess property jurisdiction and regulatory requirements, and begin researching comparable shoreline projects to inform potential next steps.
89. Existing ball diamonds should accomodate needed use to the end of the planning term.	Tous / all	Operation / Operating	Not Started	2030, 2028, 2033, 2031, 2029, 2027, 2025, 2026, 2034, 2032	Current ball diamond capacity is expected to meet community needs through the end of the planning horizon. Staff will continue to maintain and invest in the diamonds to extend their life cycle and ensure they remain in good condition for regular league play, school use, and community events.	Continue regular maintenance and monitor usage and condition to ensure long-term viability, and address any emerging repair or upgrade needs as part of annual operational planning.
90. Do not develop an aquatic facility (F17)	Tous / all	Operation / Operating	Completed	2024	The Municipality does not currently plan to pursue the development of a local aquatic facility. Instead, staff will continue to monitor the progress of the new indoor pool being constructed in Embrun (Russell Township).	Stay informed on the timeline, access model, and user fees associated with the Embrun indoor pool, and assess potential opportunities for Casselman residents once the facility becomes operational.
91. A field house cannot be supported now based on community size, no apparent demand and regional market considerations, in view of the costs that would accrue to the Municipality (F19)	Tous / all	Operation / Operating	Completed	2024	At this time, the development of a field house is not feasible. Current population levels, lack of demonstrated demand, and the high capital and operational costs associated with such a facility do not justify its construction. Regional market conditions further indicate limited usage potential, and staff will instead focus on optimizing existing facilities to meet community needs.	Re-evaluate feasibility only if there is a significant change in regional demand or a potential partnership emerges that could offset capital or operating costs in the long term.