



## BOARD OF DIRECTORS MEETING

Meeting No. 04/25

Thursday, April 17<sup>th</sup>, 2025 – 9:00 a.m.

Watershed Room, SNC

### Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair  
Catherine Kitts, City of Ottawa, Second Vice Chair  
Genevieve Lajoie, Prescott Russell (*electronic participation*)  
Linda Payant, City of Ottawa  
Bill Smirle, Stormont Dundas Glengarry  
Tom Smyth, Stormont Dundas Glengarry  
François St. Amour, Prescott Russell  
Mike Tarnowski, Prescott Russell  
Adrian Wynands, Leeds Grenville, Vice Chair

### Regrets:

Mathew Luloff, City of Ottawa  
Deb Wilson, Leeds Grenville

### Staff Present:

Carl Bickerdike, Chief Administrative Officer  
Johanna Barkley, Director of Finance  
Ronda Boutz, Secretary-Treasurer  
Jennifer Boyer, Managing Director, Approvals  
Michelle Cavanaugh, Team Lead, Special Project  
James Holland, Senior Planner  
Hannah Jackson, Accounting and Resources Specialist  
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure  
John Mesman, Managing Director, Property, Conservation Lands and Community Outreach  
Eric McGill, Corporate Counsel  
Gregory Payne, Permitting Officer  
Pat Piitz, Team Lead, Property  
Marieh Rajaie, Water Resource Specialist - Engineering  
Monique Sauve, Chief Building Official

### Guests:

Jason Symington, Project Manager, Raisin-South Nation Source Protection Region





**TRADITIONAL LAND ACKNOWLEDGEMENT**

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

**CHAIRS REMARKS**

Steve Densham, Chair, called the SNC Board of Directors meeting of April 17<sup>th</sup>, 2025 to order at 9:15 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA**

RESOLUTION NO. BD-079/25

Moved by: Adrian Wynands

Seconded by: Tom Smyth

RESOLVED THAT:

The Members approve the April 17<sup>th</sup>, 2025 Board of Directors Meeting main and supplemental agendas as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

Chair Steve Densham declared a conflict of interest on Supplemental Agenda Item 2.a) Update: Negotiations Related to Leased Facility.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented the members with a PowerPoint presentation on project updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF MARCH 20<sup>TH</sup>, 2025**

RESOLUTION NO. BD-080/25

Moved by: Bill Smirle

Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of March 20<sup>th</sup>, 2025 as submitted.

CARRIED



**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

**i. WATERSHED ADVISORY COMMITTEE MEETING MINUTES OF MARCH 25<sup>TH</sup>, 2025.**

RESOLUTION NO. BD-081/25

Moved by: Adrian Wynands  
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Watershed Advisory Committee Meeting Minutes of March 25<sup>th</sup>, 2025 as submitted.

CARRIED

**NEW BUSINESS**

**REQUEST FOR APPROVAL: NATURAL HAZARDS MAPPING**

RESOLUTION NO. BD-082/25

Moved by: Tom Smyth  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the Quaile Creek report and associated maps as the best information available to establish flood hazard and regulation limits along the watercourse; and

FURTHER THAT:

The report and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

**REQUEST FOR APPROVAL: 2025 SNC INSURANCE RENEWAL**

RESOLUTION NO. BD-083/25

Moved by: Adrian Wynands  
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada at an upset limit of approximately \$141,360.44 including taxes.

CARRIED



**REQUEST FOR APPROVAL: FUNDING AGREEMENTS**

RESOLUTION NO. BD-084/25

Moved by: Mike Tarnowski  
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve entering into the following funding agreements:

1. **Invasive Species Centre:** \$60,844 for invasive species mapping and management.
2. **World Wildlife Fund Canada:** \$200,000 for wetland restoration on SNC property.

CARRIED

**REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2025 PARTNERSHIP PROGRAMS**

RESOLUTION NO. BD-085/25

Moved by: Catherine Kitts  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2025, pending City of Ottawa Council approval:

Program	2025 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$47,000
<b>Total</b>	<b>\$497,000</b>

CARRIED

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2025**

RESOLUTION NO. BD-087/25

Moved by: Mike Tarnowski  
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2025; and



FURTHER THAT:

The Board approve the Disbursement Register of \$534,894.72.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-088/25

Moved by: Mike Tarnowski  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the planning activity update for March 2025.

CARRIED

**UPDATE: TECHNICAL REVIEWS**

RESOLUTION NO. BD-089/25

Moved by: Adrian Wynands  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews Update for March 2025.

CARRIED

**UPDATE: SECTION 28.1 PERMITS ISSUED**

RESOLUTION NO. BD-090/25

Moved by: Mike Tarnowski  
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for March 2025.

CARRIED

**UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT**

RESOLUTION NO. BD-091/25

Moved by: Mike Tarnowski  
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of March 2025.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-092/25

Moved by: Adrian Wynands  
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received for March 2025.

CARRIED

**SUPPLEMENTAL AGENDA**

**UPDATE: WOODLOT STORM RECOVERY PROGRAM EXPENDITURES**

RESOLUTION NO. BD-093/25

Moved by: Mike Tarnowski  
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Woodlot Storm Recovery Program Expenditures update.

CARRIED

**CLOSED SESSION**

RESOLUTION NO. BD-094/25

Moved by: Adrian Wynands  
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Update: Negotiations Related to Leased Facility (verbal)
- b. SNC Property Legal Matter (verbal)

CARRIED



**The Board of Directors recessed for a break at 10:30 a.m.**

**The Board of Directors convened Closed Session at 10:42 a.m.**

**Having declared a conflict of interest, Chair Densham left the Closed Session for Supplemental Agenda item 2a); Vice-Chair Wynands assumed the role of Chair.**

**Chair Densham rejoined the Closed Session for Supplemental Agenda item 2b).**

**OPEN SESSION**

RESOLUTION NO. BD-095/25

Moved by: Bill Smirle

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

**UPDATE: NEGOTIATIONS RELATED TO LEASED FACILITY (VERBAL)**

Chair Densham, declared a conflict of interest on this item, Vice-Chair Wynands chaired the discussion and resolution vote.

RESOLUTION NO. BD-096/25

Moved by: Mike Tarnowski

Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the verbal update on Negotiations Related to Leased Facility.

CARRIED

**UPDATE: SNC PROPERTY LEGAL MATTER (VERBAL)**

RESOLUTION NO. BD-097/25

Moved by: Tom Smyth

Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the verbal update on SNC Property Legal Matter.

CARRIED



**CORRESPONDENCE**

None.

**DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:**

- May 15<sup>th</sup>, 2025
- June 19<sup>th</sup>, 2025
- July – no scheduled meeting
- August 21<sup>st</sup>, 2025 (AMO Conference August 17 – 21)

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Lindsay Payant requested an update on the new SNC website from Staff. Staff will provide a demonstration of the new website at the May Board of Directors meeting.

**CLOSED SESSION**

None, items covered under Supplemental Agenda.

**ADJOURNMENT**

RESOLUTION NO. BD-098/25

Moved by: Mike Tarnowski  
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors Meeting of April 17<sup>th</sup>, 2025 be adjourned at 11:21 a.m.

CARRIED

Steve Densham,  
Chair.

Carl Bickerdike,  
Chief Administrative Officer.

/rb