

**MUNICIPALITY OF CASSELMAN**  
**REGULAR MEETING**

**Tuesday, January 14, 2025, 6:00 P.M.**  
**Council Meeting Room**  
**750 Principale - Hall B1**  
**Casselman, ON, K0A 1M0**

**Council**  
**Genevieve Lajoie, Mayor**  
**Paul Groulx, Councillor**  
**Francine Leblanc, Councillor**  
**Anik Charron, Councillor**  
**Sylvain Cleroux, Councillor**

**Resource persons**  
**Sébastien Dion, Clerk**  
**Yves Morrissette, CAO**  
**Mérodie Sorrell, Director of operations and human resources**  
**Simon Thibeault, Treasurer**  
**Pierre-Paul Beauchamp, Director of Public Work**  
**Pascal Doucet, Planner**  
**Martin Allard, Chief Building Official**  
**Jenna Huisman, Director of Parks and Recreation**  
**Mario Cardinal, Deputy Fire Chief**

1. OPENING OF THE MEETING

The chair calls the members to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Resolution No. 2025-1

Moved by: Anik Charron

Seconded by: Sylvain Cleroux

Be it resolved that the agenda be accepted, with the following modification:

- Habitat for Humanity - Greater Ottawa Region

Carried

3. DISCLOSURE OF PECUNIARY INTERESTS

4. DELEGATIONS

1. Habitat for Humanity - Greater Ottawa Region

Mrs. Sara Cooper presents the organization mandate and objectives.

5. MAYOR'S & COUNCILLORS MESSAGE

6. ADOPTION OF MINUTES OF PREVIOUS MEETING

1. Special Meeting held December 5, 2024 and Regular Meeting held December 10, 2024

Resolution No. 2025-2

Moved by: Francine Leblanc

Seconded by: Paul Groulx

Be it resolved that the minutes be adopted as presented.

Carried

7. COMMITTEES, BOARDS AND CONSULTANTS

1. Receiving of minutes and reports from the committees, boards and consultants

- 7.1.1 OCWA Monthly Report - November 2024

Resolution No. 2025-3

Moved by: Anik Charron

Seconded by: Francine Leblanc

Be it resolved that the consultant report be received as presented.

Carried

2. Requests

8. RECEIVING OF REPORTS FROM THE APPOINTED MUNICIPAL OFFICIALS

1. Administration

- 8.1.1 OPS-1-2025 - Strategic Update : 2024 Achievements and 2025 Directions

Resolution No. 2025-4

Moved by: Paul Groulx

Seconded by: Anik Charron

That Council acknowledges reception of administrative report OPS-1-2025;  
and

Adopts the 2025 Operations Plan and accepts the quarterly update as  
proposed in Appendix A.

Carried

- 8.1.2 GR-1-2025 - By-law on Council Members' Remuneration, Expenses, and  
Benefits

Resolution No. 2025-5

Moved by: Anik Charron  
Seconded by: Paul Groulx

That Council acknowledges the reception of administrative report GR-1-2025.

Carried

2. Operations and Human Resources
3. Public Works - By-Law Enforcement
4. Recreation and Leisure

8.4.1 RL-1-2025 - Table Wars Armwrestling Competition - Free Hall Request

#### Resolution No. 2024-6

Moved by: Anik Charron  
Seconded by: Paul Groulx

That Council acknowledges the reception of administrative report RL-1-2025;  
and

Approve the request to waive the hall rental fees of \$340, plus applicable taxes.

Carried

5. Planning
6. Construction
7. Community Safety and Fire Department

#### 9. MUNICIPAL BY-LAWS

1. 2024-55 - By-law on Council Members' Remuneration, Expenses, and Benefits

#### Resolution No. 2025-7

Moved by: Sylvain Cleroux  
Seconded by: Francine Leblanc

Be it resolved that By-Law no. 2024-55 for the Council Members' Remuneration, Expenses and Benefits be read and adopted in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Carried

2. 2025-1 - To Adopt a Procedure By-law to Govern the Calling, Place and Proceedings of Meetings

#### Resolution No. 2025-8

Moved by: Francine Leblanc  
Seconded by: Paul Groulx

Be it resolved that By-Law no. 2025-1 to adopt a procedure by-law to govern the calling, place and proceedings of meetings be read and adopted in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Carried

3. 2025-2 - To authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2025

**Resolution No. 2025-9**

Moved by: Francine Leblanc  
Seconded by: Anik Charron

Be it resolved that By-Law no. 2025-2 to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2025 be read and adopted in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Carried

10. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

1. Resolution of support - Redistribution of Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Fund

**Resolution No. 2025-10**

Moved by: Francine Leblanc  
Seconded by: Sylvain Cleroux

Be it resolved that the Council of the Municipality of Casselman supports the resolutions of the municipalities of Russell, Larder Lake, King, and Virginiatown presented to Council on December 10th, 2024, which request that the Province consider redistributing the provincial land transfer tax and GST to municipalities in order to fund a sustainable infrastructure fund; and

That a copy of this supporting resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, as well as Federal MP Francis Drouin, Provincial MPP Stéphane Sarazin, and the Association of Municipalities of Ontario (AMO).

Carried

2. Support Resolution - Ontario Policing Costs for 2025

**Resolution No. 2025-11**

Moved by: Paul Groulx  
Seconded by: Anik Charron

Be it resolved that the Council of the Municipality of Casselman supports the resolutions of the municipalities of Champlain, Hawkesbury, and La Nation presented

to Council on December 10th, 2024, which request that the Province review the billing model of the Ontario Provincial Police; and

That a copy of this supporting resolution be forwarded to Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, as well as Federal MP Francis Drouin, Provincial MPP Stéphane Sarazin, and the Association of Municipalities of Ontario (AMO).

Carried

11. OTHER BUSINESS

12. CORRESPONDENCE

Resolution No. 2025-12

Moved by: Anik Charron

Seconded by: Sylvain Cleroux

Be it resolved that the correspondences listed on the agenda be received.

Carried

1. Request for support

2. Informative Correspondences

12.2.1 Ministry of Municipal Affairs and Housing - Code of conduct update

12.2.2 Leadership féminin Prescott-Russell - Letter to Minister Calandra regarding Bill 2024

12.2.3 Ministry of Natural Resources - The Geologic Carbon Storage Act

3. Resolutions from municipalities and organizations

12.3.1 Bradford West Gwillimbury and Stratford - Ontario Deposit Return Program

13. QUESTION PERIOD FROM THE MEMBERS OF COUNCIL TO DEPARTMENT HEADS (First monthly meeting only)

14. QUESTION PERIOD RESERVED TO THE PUBLIC

15. NOTICE OF MOTION

1. Motion presented during a past meeting

2. Submission of a new notice of motion

16. SCHEDULING OF MEETINGS

17. UPCOMING EVENTS

18. CLOSED SESSION

Resolution No. 2025-13

Moved by: Anik Charron  
Seconded by: Francine Leblanc

Be it resolved that the present meeting be adjourned at 7:13 p.m. for a closed session to address matters pertaining to Section 239 (2)(c)(f) of the Municipal Act, 2001, S.O. 2001, chapter 25 to consider matters relating to:

18.1 Special Meeting held December 5, 2024 and Regular Meeting held December 2024

18.2 Matter pertaining to section 239(2)(c) of the Municipal Act about a proposed disposition of land - Report DG-1-2025 (HC) - Land Reservation Agreement

18.3 Matter pertaining to section 239(2)(f) of the Municipal Act about a potential claim-related litigation involving advice that is subject to solicitor-client privilege - Report DG-2-2025 (HC)

Carried

1. Special Meeting held December 5, 2024 and Regular Meeting held December 2024

Resolution No. 2025-14

Moved by: Francine Leblanc  
Seconded by: Paul Groulx

Be it resolved that the minutes be adopted as presented.

Carried

2. Matter pertaining to section 239(2)(c) of the Municipal Act about a proposed disposition of land - Report DG-1-2025 (HC) - Land Reservation Agreement

Council was briefed on the subject and a direction was given to staff on how to proceed.

3. Matter pertaining to section 239(2)(f) of the Municipal Act about a potential claim-related litigation involving advice that is subject to solicitor-client privilege - Report DG-2-2025 (HC)

Council was briefed on the subject and a direction was given to staff on how to proceed.

Return to open session at 7:43 p.m.

19. CONFIRMATION BY-LAW

1. 2025-3 - To confirm Council procedures at Regular Meeting held January 14, 2025

Resolution No. 2025-15

Moved by: Anik Charron  
Seconded by: Francine Leblanc

Be it resolved that By-Law no. 2025-3 to confirm Council's proceedings at its meeting of January 14, 2025 be read and adopted in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Carried

20. ADJOURNMENT

Resolution No. 2025-16

Moved by: Sylvain Cleroux

Seconded by: Paul Groulx

Be it resolved that the present meeting be adjourned at 7:43 p.m.

Carried

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Geneviève Lajoie, Mayor

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Sébastien Dion, Clerk